

**Clackamas Community College**  
Online Course/Outline Submission System

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**Section #1 General Course Information****Department:** Education, Human Services & Criminal Justice**Submitter**

First Name: **Yvonne**  
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Email: **yvones**

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**Course Prefix and Number:** EM - 145

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**# Credits:** 2**Contact hours**

Lecture (# of hours): 20  
Lec/lab (# of hours):  
Lab (# of hours):  
Total course hours: 20

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

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**Course Title:** Incident Command Systems: Finances**Course Description:**

This course is designed to meet the needs of responders and managers with the responsibility to fill positions within the Finance functions of the National Incident Management System (NIMS) ICS organization. Students will receive an overview of the Finance Function, and detailed information on the duties and responsibilities of each position within that function.

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**Type of Course:** Career Technical Preparatory**Is this class challengeable?****Yes****Can this course be repeated for credit in a degree?****No**

Is general education certification being sought at this time?

**No**

Does this course map to any general education outcome(s)?

**No**

Is this course part of an AAS or related certificate of completion?

**Yes**

**Name of degree(s) and/or certificate(s):** Emergency Management AAS

Are there prerequisites to this course?

**Yes**

**Pre-reqs:** EM-113; EM-146

**Have you consulted with the appropriate chair if the pre-req is in another program?**

**No**

Are there corequisites to this course?

**No**

Are there any requirements or recommendations for students taken this course?

**No**

Are there similar courses existing in other programs or disciplines at CCC?

**No**

Will this class use library resources?

**Yes**

**Have you talked with a librarian regarding that impact?**

**No**

Is there any other potential impact on another department?

**No**

Does this course belong on the Related Instruction list?

**No**

**GRADING METHOD:**

Pass/No Pass Only

**Audit: Yes**

When do you plan to offer this course?

✓ **Not every term**

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

**No**

Will this course appear in the college catalog?

**No**

Will this course appear in the schedule?

**No**

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. describe the functions and responsibilities, materials and information to activate the Finance section;
2. analyze needs and set objectives for operating the Finance section including operating plan and mobilizing the Finance section for the first operational period,
3. identify expectations of the Finance section and other sections for modification of personnel and equipment, and describe the Finance section role in the disaster declaration process;
4. identify key strategies for interacting with members of the Incident Management Team, and personnel outside of the IMT.

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***This course does not include assessable General Education outcomes.***

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Major Topic Outline:

1. ICS organization and overview.
2. Finance section organization.
3. Preplanning the finance section.
4. Managing the finance section.
5. Demobilization.
6. Disaster declarations.

Does the content of this class relate to job skills in any of the following areas:

- |                                      |           |
|--------------------------------------|-----------|
| 1. Increased energy efficiency       | <b>No</b> |
| 2. Produce renewable energy          | <b>No</b> |
| 3. Prevent environmental degradation | <b>No</b> |
| 4. Clean up natural environment      | <b>No</b> |
| 5. Supports green services           | <b>No</b> |

Percent of course: 0%

First term to be offered:

**Next available term after approval**

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